

## TRANSPORTATION DEPARTMENT INFORMATION

### Transportation Information Line

Any time traffic and/or road conditions affect the operation of school buses, this recorded message will be updated, providing you as much information as possible. The information line can be reached by dialing direct (360) 654-2024.

During inclement weather, we will make every effort to update this line and department voicemail by 5:30 a.m. when there are conditions that will affect transportation services.

### Special Notice to Kindergarten Parents

Kindergarten students need to be met at the bus stop by a parent/guardian or other adult. Kindergarten students can be released from the bus with an older sibling. If you are a parent of a

kindergarten student, please communicate to your bus driver if someone other than you will be meeting your student, or if your student should be released with an older sibling. Thank you for your cooperation.

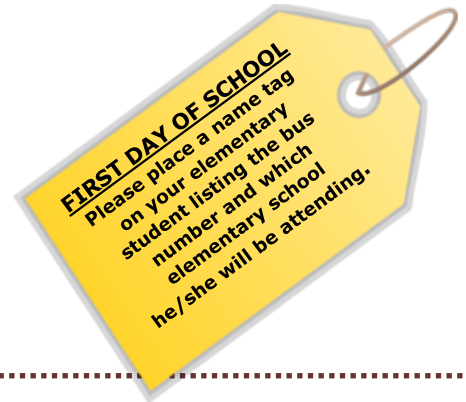
### School Bus Stops

Students should be waiting at their designated school bus stop at least five minutes prior to the published stop time for the stop. Please help us to be on time by being at your stop five minutes early.

Students are allowed to depart the bus only at their assigned stop. Exceptions to this can only be made by prior arrangement with a note from a parent delivered to the school office. The office will then write a bus pass to the bus driver allowing the student to get off at a different stop.

### Video/Audio Recording on Buses

Students and parents are notified that, for safety and student behavior management, activity on school buses shall be recorded by video/audio recording systems installed in Lakewood School District buses. Recording systems are installed throughout the fleet. District Policy and Procedure governs the use of recorded material. For additional transportation information, please visit the district website ([www.lwsd.wednet.edu](http://www.lwsd.wednet.edu)) and follow the link under Departments then Transportation.



### 2016-17 RULES OF CONDUCT FOR STUDENTS RIDING SCHOOL BUSES

- ◆ Students must obey the driver and any other staff member assigned to the bus.
- ◆ Students may only ride their assigned bus unless pre-arrangements have been made.
- ◆ Students are not allowed to depart the bus at any stop other than their assigned stop.
- ◆ Students must remain in the seat assigned by the driver.
- ◆ Students shall observe classroom conduct on the bus. Noise shall be kept to a minimum, and obscene language or gestures are not allowed.
- ◆ Students shall remain quietly seated, not exhibit disruptive behavior and turn off all noise-making devices at railroad crossings.
- ◆ Students shall not smoke or ignite lighters or matches on the bus.
- ◆ No eating or drinking on the bus unless specifically allowed by the driver.
- ◆ Students must load and unload the bus in an orderly manner, no pushing or shoving.
- ◆ Students must keep all body parts inside the bus at all times.
- ◆ Items prohibited on the bus include: sticks, breakable containers, weapons (real or toy), skateboards and large and/or bulky items that cannot be held on lap or between legs on the floor.
- ◆ Students shall go directly to a seat upon loading the bus and remain properly seated at all times while on the bus (seated facing forward).
- ◆ Students shall not cross behind the bus. Always cross in front when loading or unloading the bus.
- ◆ Students shall go directly to their home after leaving the bus.
- ◆ Students shall use lap belts on buses, if equipped.
- ◆ Students shall follow emergency exit drill procedures as instructed by drivers.
- ◆ Students shall not tamper with emergency doors or equipment.
- ◆ Parents of students identified causing damage to buses will be charged with the cost of incurred damage.
- ◆ Student misconduct shall constitute sufficient reason for suspending transportation privileges.