

NOTICE TO STUDENTS, STAFF, AND COMMUNITY

Please note: full, detailed copies of the Lakewood School District policies are online at http://www.lwsd.wednet.edu/district/board/board_policies.htm.

The Lakewood School District is committed to creating a positive and productive working and learning environment free of discrimination. The District prohibits discrimination/sexual harassment/harassment/intimidation/bullying of its employees or students, whether committed by a co-worker, supervisor, subordinate, contractor, volunteer or student. District policies 5805, 5310.1, 5310.2, 3112, 3114, and 3116 outline the District's full policies and procedures and are on file in all school buildings for staff, students or community referral.

The Lakewood School District complies with all federal and state rules and regulations and does not discriminate on the basis of race, creed, color, national origin, gender, sexual preference, marital status, age, or disability with regard to all students who are interested in participating in educational programs and/or extra-curricular school activities, admission, access to services, treatment or employment and all opportunities in programs and activities (Policy 3112 and 5805). Inquiries regarding compliance and/or grievance procedures may be directed to the school district Title IX/RCW 28A640 Officer and/or Section 504 Coordinator Dr. Michael Mack at 17110 16th Dr N.E., Marysville, WA 98271, 360 652-4500. Individuals who may need auxiliary aids for communications, employment, programs, and/or services are asked to make their needs and preferences known to the ADA Coordinator.

In accordance with Lakewood School District Policy 3483 and 5321.6, the unlawful possession, use and/or distribution of illicit drugs and/or alcohol or any other illegal chemical substance on school premises or during any school related activity is prohibited. Since drug, alcohol, and tobacco use is illegal and interferes with both effective learning and the healthy development of children and adolescents, the district has a fundamental legal and ethical obligation to prevent drug use and to maintain a drug-free educational environment. To ensure the safety, health and well being of all students and staff, the Board has developed procedures for a comprehensive substance abuse prevention program that addresses prevention, intervention, referral, aftercare support and other necessary corrective actions. Compliance is mandatory and will be enforced.

In accordance with Lakewood School District Policy 3482 and 5320.1, the use of any tobacco product on school district property, which includes school buildings, grounds, district owned vehicles and school buses, is prohibited. This holds true for employees, students, visitors, spectators, and patrons. Staff and students may be subject to disciplinary action for violation of this policy.

It is a violation of Lakewood School District Policy 5321.5 and state law for any person to carry a firearm or any dangerous weapon (including toys that resemble weapons) on school premises, school provided transportation, or areas of other facilities being used for school activities. RCW 9.41.280 states: "...any violation of subsection (1) of this section by elementary or secondary school students constitutes grounds for expulsion from the state's public schools...an appropriate school authority shall promptly notify law enforcement and the student's parent/guardian regarding any allegation or indication of such violation." Expulsion for weapons related possession will be not less than one year (may be modified on a case by case basis).

The Lakewood School District uses Integrated Pest Management (IPM) modeled after Environmental Protection Agency recommended guidelines for the control of structural and landscape pests. IPM coordinates the use of non-chemical methods along with all available pest control methods. These include pruning, using disease resistant plants, and the judicious use of chemicals that are deemed the least hazardous to human health, and the least damaging to the environment. When chemicals are applied, they are applied by either a commercial applicator or a licensed district employee. A notice will be posted in the school's main office 48 hours prior to the application of any biologic or chemical pesticide. It will provide the reason for application and the name of the product to be used. For individual pre-notification, please call your child's school and ask to be placed on the pesticide pre-notification list. Notification procedures do not apply to emergency applications to school facilities for the control of any pests that pose immediate human health or safety threats (i.e. to control stinging insects). For more information please contact Bruce Camp, Facilities Supervisor, at (360) 652-4503.

Lakewood School District Policy 5600 outlines information related to student records, including, but not limited to student/parent access to records. Policy 9212 provides public access to district records according to the procedures developed by the superintendent and periodically reviewed by the board.

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The District has developed an Asbestos Management Plan for each school, as required by the Asbestos Hazard Emergency Response Act (AHERA) of 1986. The act requires schools to be inspected to identify any asbestos-containing building materials, and for any such suspected materials to be located, sampled (or assumed), and rated according to condition and potential hazard. Every three years the district conducts a re-inspection to determine whether the condition of the known or assumed asbestos-containing materials has changed, and to make recommendations on managing or removing the materials. A walk-through inspection is also made every six months. The following buildings contain no asbestos-containing materials, therefore no operations and maintenance programs or future inspections are required: Cougar Creek Elementary; English Crossing Elementary, and Lakewood Middle School additions. It is the intention of the district to comply with all federal and state regulations controlling asbestos, and to take whatever steps necessary to ensure students and employees a healthy and safe environment in which to learn and work. AHERA manuals are available at sites where asbestos remains. If you have any questions regarding the district's Asbestos Management Program, call Bruce Camp, Facilities Supervisor, at (360) 652-4503.

Under the No Child Left Behind Act, parents and children in schools that receive Title I dollars have the right to request information regarding the professional qualifications of classroom teachers. For more information, contact the Director of Learning Support Services, Joyce Scott, at (360) 652-4500.

Special Education services are offered to students ages birth to 21 who meet state and federal guidelines and are in need of specialized education programs. The Lakewood School District uses a process called "Child Find" to locate these students. If you suspect a student may be in need of these services, referrals can be made by contacting Kathy Eisaman, Special Services Administrative Assistant, at (360) 652-4501, extension 1016.

Lakewood School District Policy 4601 refers to the selection and adoption of instructional materials including, but not limited to: selection criteria; core, supplemental, and controversial materials, and conditions for loan or sale of materials, etc.

The Federal Family Educational Rights and Privacy Act (FERPA) permits a school district to release "directory information" about a student unless a parent/guardian chooses not to have it released. Parents/guardians receive a release form when enrolling their child in school and each fall parents/guardians are given a form to update. If the parent/guardian does not return the document, then it is assumed that it is okay to release information. If you mark "no" for any of the items on this form, we will honor that until you give us permission, in writing, to release your child's name or photo. Forms are available year-round at every school.

Prior to attendance at school, families with a child having a life-threatening health condition such as a severe allergy, diabetes, asthma, or a severe seizure disorder are required to contact the school and present any medication or treatment orders necessary for safety at school. Life threatening means that without planning, adequate supplies, medication, or treatment orders the child could be at risk of death at school. Pursuant to Board Policy #5435, any student having a life threatening health condition may be excluded from school if provisions listed above are not met.

Students may be nominated by parents, peers, and members of the community to qualify for the District's Highly Capable program. Nominators will complete a behavioral characteristics questionnaire, and teachers will provide information that includes classroom performance and general achievement levels. The District will screen each nominee using reading and math measures to identify students who qualify for further assessment. Prior to conducting the assessment, the principal or designee shall obtain written parental permission. The District will notify parents of their child's involvement in the program. Parents shall receive a full explanation of the procedures for identification, program options, and the appeal process. Parent permission will be obtained prior to providing services, and an annual review of each student's education plan will be performed.

In addition to the policies that were referred to earlier in this notice, the district would also like to make you aware of the following board policies as they may have possible implications for your students. These policies and many others can be found on the district's website at http://www.lwsd.wednet.edu/district/board/board_policies.htm.

#4610	Electronic Resources	#4850	Graduation Requirements
#5240	Excused & Unexcused Absences	#5300	Students' Responsibilities & Rights
#5320	Student Conduct	#5325	Bus Conduct
#5340-5390	Student Discipline	#5429	Notification of Threats of Violence/Harm