



STUDENT TRANSPORTATION, PPE AND BUS CLEANING PROTOCOL

Drivers and School District Staff will perform a daily health screening by signing into Qualtrics to fill out attestation of health condition. Parents and/or students will need to complete a paper attestation for students to bring to school with them. These will be checked at the school upon arrival. Staff identified at each school will be responsible for daily attestations. A log sheet will be at the Transportation front desk for visitors to sign in and a QR code is posted by the door to perform an attestation on site.

Staff Personal Protective Equipment

- Face masks must be worn while in any district building and while driving the school bus with passengers on board.
- Face shields may be worn as an added level of protection but are not approved by DOH to replace face masks.
- Disposable gloves may be worn but are not mandatory. Wash hands thoroughly and frequently and avoid touching the face.
- Hand sanitizer is available in the Transportation office and breakroom.

Student Transportation Protocol

- Bus windows will be open to a minimum of the first setting down.
- Bus roof hatches are encouraged to be open on dry days to increase ventilation.
- Drivers can increase air flow by driving with the driver's window open or running the auxiliary fan.
- Students should wear a face mask at all times while riding the school bus. Some special needs students may not tolerate or be medically able to comply with the requirement.
- Extra face masks will be kept on board and available for students who do not have a mask upon boarding.
- The parent or staff member will be responsible for buckling and unbuckling special needs students. The driver will verify that they are safely buckled before driving away. Parents and staff members should be wearing a mask while on the bus.
- Students at the bus stop will maintain a six foot distance for social distancing.
- Students will come onto the bus and disembark the bus one at a time to reduce crowding and continue social distancing at the service door.
- Only one student per bus seat is allowed unless the students are from the same household.
- Drivers will assign seats per their discretion. Commonly, students are arranged by grade with the youngest close to the front.
- Student attendance will be taken on the bus daily after each route for contract tracing purposes.
- Should a student show signs or symptoms of COVID during their ride to school, the driver will radio dispatch and request that the school nurse meet the student at the bus upon arrival.
- Students who show symptoms on the bus ride will be quarantined at the school until a parent or emergency contact arrives to take them home.



- The school district will not be providing transportation home for students with symptoms or who are confirmed cases, unless extenuating circumstances require a district administrator to make such arrangements.
- All previously established Bus Rules and Conduct remain in effect for student behavior and safety.
- Drivers will be responsible for reminding students to wear a mask and making calls to parents of students that are not wearing their mask to gently remind them of the requirement to wear a mask while on the bus as well as at school. The driver will also report to the Transportation Supervisor so the supervisor can notify the school office.

Bus Cleaning

- Drivers will sanitize the bus between every cycle of new students and at the end of the day.
- Drivers will spray the front, back and seat benches of each seat used, frequently touched surfaces and driver's compartment.
- Bus windows will be left open to the first setting down overnight to increase ventilation.
- School District approved disinfectant solution will be available in spray bottles in the Transportation breakroom for use by drivers. PPE is not required for the safe handling of this product.
- Spray bottles may be kept in the outside compartment of the school bus if needed.