

# LAKWOOD SCHOOL DISTRICT NO. 306

P.O. Box 220 • North Lakewood, WA 98259-0220 • Snohomish County • (360) 652-4500

## CLASSIFIED POSITION ANNOUNCEMENT

### LAKWOOD ELEMENTARY PARAEDUCATOR - INSTRUCTIONAL RESOURCE ROOM LEAVE OF ABSENCE

**POSTING:** 2020/2021-25

**Announcement Date:** January 15, 2021  
**Screening Date:** January 29, 2021  
**Applications Due By:** Open Until Filled  
**Responsible To:** Building Principal

**Description of Position:** This position is a leave of absence for the remainder of the 20/21 school year, it is 6 hours a day. The successful candidate would demonstrate flexibility, cooperation, excellent communication, be a team player and demonstrate successful experience working with academically and behaviorally challenged students. The candidate may be required to work with behavioral challenged students and/or students on the autism spectrum.

#### **Minimum Competencies Required:**

- High School diploma or equivalent
- AA degree or higher in related field, two years of high education, or demonstration of successful passage of ETS Para-pro test
- Training and experience with special education programs and special needs students
- An understanding of the value of providing instructional and other direct services to all students with disabilities
- Ability to provide positive behavioral support and management
- Ability to motivate and assist elementary students
- Awareness of personal care and/or health related support
- An understanding of the roles and responsibilities of certificated/licensed staff and paraeducators
- Ability to practice ethical and professional standards of conduct, including the requirements of confidentiality
- Ability to utilize appropriate strategies and techniques to provide instructional support in teaching and learning as developed by the certificated/licensed staff
- Knowledge of (a) pattern of human development and milestones typically achieved at different ages and (b) risk factors that may prohibit or impede typical development
- Ability to manage student behavior in proactive and affirming ways
- Ability to communicate effectively with people
- Ability to tutor individual students
- Training and experience with tutoring programs
- Ability to function effectively and efficiently as a team member
- General academic competencies to work with disabled children of all ages
- Some lifting may be required, must be physically able to complete these tasks

- Recent successful completion of Right Response or other such restraint training is desired
- In district applicants must be able to report to this position within 5 days of being hired

**Hours Worked Per Week:** 6 hours per day  
**Wage Rate/Benefits:** \$17.03 - \$21.95 Per PSE Schedule A  
**Probationary Period:** Per PSE Agreement - Up to 60 working days

**APPLICATION PROCEDURES:**

**IN-DISTRICT APPLICANTS (within job title of Paraeducator)**

1. Letter of interest to include:
  - Posting number
  - Specify how you meet the desired qualifications

**IN-DISTRICT (outside of the job title of Paraeducator) OR  
OUT OF DISTRICT APPLICANTS**

1. Classified District Application
2. Letter of interest to include:
  - Posting number
  - Specify how you meet the desired qualifications
3. Letters of References (3)

Apply to: Tina Bustad, Human Resource Officer  
 Lakewood School District No. 306  
 P.O. Box 220  
 North Lakewood, WA 98259  
 Phone: (360) 654-2071  
 FAX: (360) 652-4509  
 Email: [tbustad@lwsd.wednet.edu](mailto:tbustad@lwsd.wednet.edu)

In accordance with RCW49.60, the Lakewood School District does not discriminate in employment and schools. The Lakewood School District provides Equal Educational and Employment Opportunity without regard to race, creed, color, national origin, sex, handicap/disability, sexual orientation including gender expression or identity, creed, religion, age, veteran or military status, use of a trained dog to guide or service animal by a person with a disability, and provides equal access to the Boy Scouts and designated youth groups. The district complies with all applicable state and federal laws and regulations to include, but not limited to, Title IX, Title VI of the Civil Rights Acts, Section 504 of the Rehabilitation Act, RCW 49.60 "The Law Against Discrimination," and RCW 28A.640 "Sex Equity," and covers, but is not limited to, all district programs, courses, activities, including extracurricular activities, services, access to facilities, etc. Inquiries regarding compliance procedures should be directed to Lakewood School District, 17110 16th Drive NE, Marysville, WA 98271, Attention: Title IX and Civil Rights Officer, Daniel Lee, 360-652-4500, [dlee@lwsd.wednet.edu](mailto:dlee@lwsd.wednet.edu) or ADA Compliance Officer and Section 504 Compliance Officer, Amie Verellen-Grubbs, 360-652-4500, [averellen-grubbs@lwsd.wednet.edu](mailto:averellen-grubbs@lwsd.wednet.edu)