

# LAKWOOD SCHOOL DISTRICT NO. 306

P.O. Box 220 • North Lakewood, WA 98259-0220 • Snohomish County • (360) 652-4500

## CLASSIFIED POSITION ANNOUNCEMENT

LAKWOOD HIGH SCHOOL  
STUDENT SUPERVISION  
LUNCH SUPERVISOR

**POSTING: 2020/2021-44**

**Announcement Date:** February 24, 2021  
**Screening Date:** March 10, 2021  
**Applications Due By:** Open Until Filled  
**Responsible To:** Building Principal

**Description of Position:** This position is for 2 hours per day, Monday, Tuesday, Thursday and Friday. The work schedule will be from approximately 10:30 a.m. to 12:30 p.m. The successful candidate will work with the school principal and other support staff to supervise students during lunch time at Lakewood High School. The building principal will set the alternate schedule times.

### **Minimum Competencies Required:**

- High School diploma or equivalent
- Must have experience working with and controlling high school students
- Ability to de-escalate inappropriate behavior
- Ability to report accurately the actions of students
- Ability to react quickly and give aid in case of emergency
- Must be organized, creative, patient, and sense of humor
- Ability to work easily with adults and students
- Must obtain a first aid certificate within 60 days of hire
- Ability to practice ethical and professional standards of conduct, including the requirements of Confidentiality
- Willing to work in inclement weather conditions
- Able to work productively and demonstrate a strong work ethic
- Must have good interpersonal skills and an ability to communicate effectively and efficiently with co-workers and students, both written and orally
- Commitment to continued professional growth and willing to learn new demands of position as they come up
- Ability to work with both individual and large number of students
- Ability to interact effectively and patiently with students experiencing a wide range of emotional, physical and behavioral concerns while maintaining an "even temper"
- In-district applicants must be able to report to this position within 5 days of being hired

**Hours Worked Per Week:** 2 hours per day, 4 days a week  
**Wage Rate:** \$15.75 - \$20.50 Per PSE Schedule A  
**Benefits:** Per PSE Collective Bargaining Agreement  
**Probationary Period:** Per PSE Agreement - Up to 60 working days

**APPLICATION PROCEDURES:**

**IN-DISTRICT APPLICANTS (within job title)**

1. Letter of interest to include:
  - Posting number
  - Specify how you meet the desired qualifications

**IN-DISTRICT (outside of the job title) OR**

**OUT OF DISTRICT APPLICANTS**

1. Classified District Application
2. Letter of interest to include:
  - Posting number
  - Specify how you meet the desired qualifications
3. Letters of References (3)

Apply to: Tina Bustad, Human Resource Officer  
Lakewood School District No. 306  
P.O. Box 220  
North Lakewood, WA 98259  
Phone: (360) 652-4500  
FAX: (360) 652-4509  
Email: [tbustad@lwsd.wednet.edu](mailto:tbustad@lwsd.wednet.edu)

In accordance with RCW49.60, the Lakewood School District does not discriminate in employment and schools. The Lakewood School District provides Equal Educational and Employment Opportunity without regard to race, creed, color, national origin, sex, handicap/disability, sexual orientation including gender expression or identity, creed, religion, age, veteran or military status, use of a trained dog to guide or service animal by a person with a disability, and provides equal access to the Boy Scouts and designated youth groups. The district complies with all applicable state and federal laws and regulations to include, but not limited to, Title IX, Title VI of the Civil Rights Acts, Section 504 of the Rehabilitation Act, RCW 49.60 "The Law Against Discrimination," and RCW 28A.640 "Sex Equity," and covers, but is not limited to, all district programs, courses, activities, including extracurricular activities, services, access to facilities, etc. Inquiries regarding compliance procedures should be directed to Lakewood School District, 17110 16th Drive NE, Marysville, WA 98271, Attention: Title IX and Civil Rights Officer, Daniel Lee, 360-652-4500, [dlee@lwsd.wednet.edu](mailto:dlee@lwsd.wednet.edu) or ADA Compliance Officer and Section 504 Compliance Officer, Amie Verellen-Grubbs, 360-652-4500, [averellen-grubbs@lwsd.wednet.edu](mailto:averellen-grubbs@lwsd.wednet.edu).