

# Lakewood Elementary School Routines for In Person Learning 2021/2022

## **Before School**

Parents check their student(s) for symptoms of Covid-19 each morning before school.

## **Bus Riding**

- Drivers will keep students as far apart as possible while riding on the bus.

## **Arriving at School**

From the bus: Students will remain on their bus until they are dismissed by a staff member.

From drop-off: The building will open for students at 8:20 each morning. Students may not be dropped off before this time. A staff member will meet students at their car and dismiss them to go to their classroom or breakfast.

## **Breakfast**

Students will eat breakfast in the cafeteria. They will go through the line, using the floor markings to maintain social distancing, to pick up their pre-packaged breakfast and their milk. They will sit at tables, which will be spread out throughout the cafeteria, at least six feet apart from each other.

## **In the Hallway**

Classes will walk with their students socially distanced in the hall.

## **In the Classroom**

In preparation for returning students to the classroom safely, the air filtration system of each classroom and common area of the school was upgraded. Maximum capacity of each room was also calculated based on CDC recommendations. All desks will be arranged to maintain the required 3 feet of social distancing. When students are working in small groups, teachers will assign specific spots for them, ensuring that social distancing is always maintained. Student supplies will be kept in the classroom in individual boxes. Books and other paper-based materials are not considered to be high risk for spreading the virus and will still be available for students in the classroom. Students will wash/sanitize their hands before and after use of any shared materials.

## **Drinking Water**

All water fountains in our building will be shut off. Students are encouraged to bring a water bottle from home and will be allowed to fill them up from our faucets. Large water jugs will be placed in all of our portable classrooms.

## **Using the restroom**

Teachers will monitor sending minimal of students going to the restroom at a time. A spot will be marked for students to wait in a socially distanced manner if all stalls are in use. Students are asked to wash their hands when they finish using the restroom and will also be asked to use hand sanitizer when they re-enter the classroom.

## **Lunch**

Students will eat lunch at their desk in their classrooms under the supervision of their teacher. A portion of students will eat in the gym to allow our needed social distancing requirements of six feet while eating. Students will wash their hands before eating. School lunches will be delivered to the classroom for each student who requested on that morning. Large garbage cans will be positioned outside the classroom for students to dispose of their trash. Individual plans will be created for students who have food allergies under the direction of the school nurse.

## **Recess**

Students will have two recesses each day – a 30-minute recess after lunch and a 15-minute recess at another time during the day. Our playground will be split into six separate sections and classes will be in individual sections of the playground. There will be a separate staff member supervising each location. Students will line up after recess at designated spots and classes will enter the building through different doors and on a staggered schedule in order to maintain social distancing. Students will sanitize their hands as they re-enter the classroom. Masks are strongly recommended but not required in outdoor spaces where close contact with people outside of their household may occur.

### **End of Day**

Parent Pick-up: Students who are being picked up by their parents will wait in socially distanced lines in the Multi-Purpose Room. Parents will drive through the pick-up line. When they reach the staff member at the front of the line, they will confirm which student is being picked up and that the adult picking them up is on the approved list. **Please note that picture ID may be required for us to release students.** Once that information is confirmed, the staff member will radio to staff in the multi-purpose room and students will exit the building.

Bus riders: Students will go directly from their classrooms onto buses whenever possible. If buses are not available when students are dismissed, they will wait in their socially distanced lines until they board their bus. Again, students will sit in their assigned seats and social distancing will be enforced. Masks will be worn by all students as well as the driver.

### **What if a student becomes sick at school?**

If a student starts to feel sick or if a teacher notices that a student shows symptoms of Covid during the school day, the teacher will contact the nurse. The nurse will escort the student out of the classroom and evaluate them for symptoms. If the nurse deems it necessary, the student will be moved into the quarantine room. Parents will be notified and asked to come pick up their child immediately. The quarantine room is a place for the student to rest while they wait for their parent. Ours is located in the main office and direct adult supervision is provided.

### **What if a student is struggling to wear their mask?**

For the safety of all members of our learning community, masks must be worn while at school. In situations where students are outside and six feet apart, students are ok to not wear a mask.

We understand that masks are new for students and this will be an adjustment for them. To that end, we will work with students to help them understand the importance of wearing masks, give them reminders to keep them on, and offer breaks in which they will be allowed to take them off. If not wearing a mask becomes an ongoing problem for a student, we will follow the same procedures that we do with other health and safety concerns in the classroom. Steps could include phone calls home, conversations between the student and the counselor or building administrator, and/or having the student move to a different location while practicing this expectation. If the problem persists, disciplinary consequences could be considered.