

LAKWOOD SCHOOL DISTRICT #306  
BOARD POLICY #1731

## Board Member Expenses

The actual expenses of board members while traveling to and from and attending board meetings may be paid. The expenses of board members who attend conferences or meetings as representatives of the district may be paid. Such expenses for conferences may be paid in advance. A director may be reimbursed for gratuities not exceeding customary percentages for the cost of meals as well as reasonable amounts for such services as baggage handling when the costs are incurred while the individual is engaged in district business or other approved travel.

Cross References: Board Policy 6212  
Board Policy 6213

Charge Card  
Reimbursement for Travel

Legal References: RCW 28A.320.050  
RCW 43.03.170

Reimbursement of expenses —  
Advancing anticipated expenses  
Advance payment of travel expenses--  
Advance warrants — Issuance —  
Limitations

Revised: 10-5-11  
Lakewood School District