

# EARLY INTERVENTION SERVICES INTERAGENCY AGREEMENT

**RECEIVED**

JUN 18 2012

Admin. Office  
Lakewood S.D. #306

BETWEEN

SNOHOMISH COUNTY

AND

Lakewood School District

**RECEIVED**

JUN 8 2012

HUMAN SERVICES  
DEPARTMENT

This Interagency Agreement, hereinafter referred to as the "Agreement" is entered into by and between Snohomish County, a political subdivision of the State of Washington, on behalf of the Human Services Department and Lakewood School District. This Agreement may be amended by the County, or by the Contractor or Community Partner Organization at any time as long as the parties agree in writing. This Agreement shall remain in force and effect from the date of signature until rescinded by either party, in writing with 30 days advance notice, or until the County no longer holds an Early Intervention Services (EIS) contract with the Department of Early Learning (DEL) / Early Support for Infants and Toddlers (ESIT).

## I. PURPOSE

The Snohomish County Human Services Department serves as the Early Intervention Local Lead Agency (LLA) in Snohomish County. This Agreement identifies the roles and responsibilities of Snohomish County, and of its Contractors or other Community Partner Organizations, in support of a comprehensive EIS service delivery system, as required by Part C of Individuals with Disabilities Education Act (IDEA) and RCW 70.195.030.

## II. DEFINITIONS

- A. "**Contractor**" is defined as an individual or organization that has entered into a Contract with Snohomish County to provide Early Intervention Services in Snohomish County. A Contractor **does** receive monetary compensation for these services.
- B. "**Community Partner Organization**" is defined as an individual or organization, which **does not** have a contract with Snohomish County. These individuals or organizations may provide direct services or coordinate other services, which support the comprehensive Early Intervention system in Snohomish County. Community Partner Organizations **do not** receive monetary compensation from Snohomish County for early intervention services.

### III. STATEMENT OF ROLES AND RELATIONSHIPS

The Contractor or Community Partner Organization agrees to maintain, coordinate and/or provide the following services/roles in Snohomish County (please check all that apply):

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Coordinated Early Identification (Child Find) | <input type="checkbox"/> Development of Individualized Family Service Plan (IFSP)  |
| <input type="checkbox"/> Developmental Screening                                  | <input type="checkbox"/> Specific Direct Service Delivery (please indicate <b>which</b> specific services on the attached service list – page 3) |
| <input type="checkbox"/> Referral   |  |
| <input type="checkbox"/> Evaluation and Assessment                                | <input checked="" type="checkbox"/> Transition Services  |

Snohomish County, as the Local Lead Agency, agrees to provide Family Resources Coordination services and Early Intervention systems coordination in Snohomish County.

### IV. STATEMENT OF FINANCIAL RESPONSIBILITY

The Contractor or Community Partner Organization agrees that early intervention services shall not be duplicative, and that local, state, public, private or other funding sources shall not be supplanted with Part C funds.

In addition to monetary compensation received from Snohomish County, a Contractor may also seek reimbursement from available public or private insurance sources, as applicable. Community partner organizations which collaborate with the County in support of a comprehensive early intervention system, and whom may or may not receive financial compensation from the County, may also seek reimbursement from available public or private insurance sources, as applicable.

### V. STATEMENT OF SERVICE REQUIREMENTS

The Contractor or Community Partner Organization agrees to provide early intervention services in accordance with the requirements of *Washington State's Federally Approved Plan: Individuals with Disabilities Education Act (IDEA) Part C Early Intervention Services*. A copy of the plan is available at: <http://www.del.wa.gov/publications/esit/Default.aspx>

The Contractor or Community Partner Organization agrees to inform families about the availability of Early Intervention services, and to refer potentially eligible children and families to the Local Lead Family Resource Coordinator (FRC) at (425) 388-7402 or through an early intervention service provider agency.

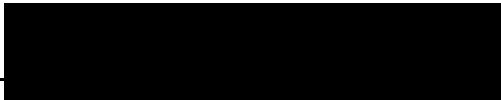
## VI. DISPUTE RESOLUTION PROCEDURES

In the event that the Contractor or Community Partner Organization is unable to resolve a dispute which disrupts the coordination of Early Intervention services in Snohomish County, the following procedure shall be followed. The dispute resolution procedure is intended to be collaborative:

1. As soon as a concern is identified, the Contractor or Community Partner Organization shall first address the concern with the assigned Family Resources Coordinator (FRC) and with the Lead Family Resources Coordinator (Lead FRC) with the Local Lead Agency.
2. If a mutually agreeable solution cannot be reached, the issue shall be referred to the Snohomish County Developmental Disabilities Program Manager for further consultation and discussion.
3. External mediation services such as Sound Option may also be accessed, as needed.

The above dispute resolution procedure **shall not** be used to resolve disputes between families and service providers/service agencies. For guidance on policies governing the resolution of Citizen's Complaints (Parents Rights and Procedural Safeguards), please refer to the *Washington State Federally Approved Plan: Individuals with Disabilities Education Act (IDEA) Early Intervention Services*. A copy of the plan is available at: <http://www.del.wa.gov/publications/esit/Default.aspx>.

FOR CONTRACTOR OR COMMUNITY PARTNER ORGANIZATION:

By:  Date: May 15, 2012  
Title: Director, HR + Learning Support Services

FOR SNOHOMISH COUNTY:

By:  Date: 6/11/12  
Kenneth Stark, Director  
Department of Human Services

**NOTE: Please complete Exhibit A, Direct Service List and Explanation of Service Roles**

EXHIBIT A

SNOHOMISH COUNTY  
EARLY INTERVENTION DIRECT SERVICE LIST AND  
EXPLANATION OF SERVICE ROLES

For Contractors Only

Early Intervention services are services that meet the developmental needs of eligible children, as well as the needs of the family, related to enhancing the child's developmental needs. Please indicate which services you and/or your agency currently provide, *or may provide in the future*:

- |  |   |
|--|---|
| <input type="checkbox"/> Assistive technology devices and assistive technology services  | <input type="checkbox"/> Occupational Therapy   |
| <input type="checkbox"/> Audiology   | <input type="checkbox"/> Physical Therapy   |
| <input type="checkbox"/> Early identification, screening, and assessment services  | <input type="checkbox"/> Psychological services   |
| <input type="checkbox"/> Family training, counseling, and home visits  | <input type="checkbox"/> Social Work services   |
| <input type="checkbox"/> Health services – limited to services necessary to enable a child to benefit from other early intervention services | <input type="checkbox"/> Special Instruction  |
| <input type="checkbox"/> Medical services – for diagnostic or evaluation purposes only   | <input type="checkbox"/> Speech Language Pathology  |
| <input type="checkbox"/> Nursing services  | <input type="checkbox"/> Transportation and related costs – to enable a child/family to receive early intervention services |
| <input type="checkbox"/> Nutrition services  | <input type="checkbox"/> Vision services  |
|  | <input checked="" type="checkbox"/> Other <u>Child Find</u>   |

**NARRATIVE**

Please provide a brief narrative explanation of you/your organization's role in providing any of the above services. In other words, will you/your organization **provide the services directly**, or will you **assist a child/family in coordinating** the above services, which will then be delivered by a direct service provider of their choice?

As part of the Child Find process, the district will refer families with B-3 age students to the EIS agency.

ORGANIZATION / INDIVIDUAL NAME:



0 Contractor or Community Partner Organization