



# Assistance League® of Everett

Volunteers Serving Snohomish County Since 1965<sup>sm</sup>

## GRADUATION AWARDS AGREEMENT

1. This agreement is entered into by **Assistance League of Everett**, hereinafter referred to as Assistance League, located at 5107 Evergreen Way, Everett, WA 98203 and **Lakewood School District**, located at 17110 - 16<sup>th</sup> Drive NE, Marysville, WA 98271, hereinafter called School/District.

2. Graduation Awards is a philanthropic program designed by Assistance League. The purpose of this program is to assist graduating high school students who are in financial need and find it difficult to finance their senior year/graduation expenses.

### 3. OBLIGATIONS OF ASSISTANCE LEAGUE

- A. Assistance League shall furnish Graduation Award Application Forms to the high schools, screen applications and notify recipients. Financial awards shall be granted to graduating seniors from the contracted School Districts in Snohomish County each year. The number of awards and the amount of each award shall be determined by Assistance League annually. The program shall be administered by Assistance League Graduation Award Committee.
- B. Assistance League shall assume all financial obligations relative to the provision of the items described in 3A. No funds shall be provided to the School/District.
- C. Financial contributions to this program by Assistance League shall be made only as stipulated in the terms of this agreement.
- D. Assistance League shall maintain liability insurance coverage for this program. Assistance League shall defend, indemnify and hold School/District harmless against all claims and damages that are the fault of Assistance League.
- E. Assistance League shall evaluate the program every two years and ask for input from the School/District.

### 4. OBLIGATIONS OF THE SCHOOL/DISTRICT

- A. School/District shall maintain liability insurance coverage for this program. The School/District shall defend indemnity and hold Assistance League harmless against all claims and damages that are the fault of School/District.
- B. High school principal shall appoint a contact that shall be responsible for screening prospective students for financial need, validating they comply with graduation criteria, distributing applications to those students and providing writing recommendations.

### 5. PUBLIC RELATIONS

- A. Assistance League shall have sole identification with the Graduation Awards Program.

- B. Assistance League shall reserve the right to review and approve all publicity releases, brochures, and other written or electronic material relative to the program, all of which shall mention Assistance League and School/District.
- C. Photos/names of recipients shall not be used without written permission of those involved.

**6. RENEWAL AND TERMINATION**

- A. This agreement shall be renewed every three years.
- B. It is the intention of Assistance League to continue this program for an indefinite period of time. However, when either party determines it can no longer abide by this agreement, it may terminate this agreement by giving sixty (60) days written notice to the other party. In the case of termination, all assets shall return to the rightful owners as set forth in this agreement and neither party shall have any further obligation thereafter.

Assistance League assures the School/District that its agency complies with all state and federal guidelines and/or regulations and does not discriminate on the basis of race, creed, color, national origin, sex, sexual orientation, marital status, age, veteran status, or disability. This is in accordance with Title VI of the 1964 Civil Rights Act; Section 504 of the Rehabilitation Act, 1973, as amended; Americans with Disabilities Act, July 26, 1990, P.L. 101-336; and Title IX of the Education Amendments of 1972, as amended.

**7. SIGNATURES AND DATES**

**ASSISTANCE LEAGUE OF EVERETT**

\_\_\_\_\_  
 President, Margaret Bright

Date: May 29, 2013

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 Secretary, Joanne Gunderson

Date: May 29, 2013

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 Vice President Philanthropic Programs, Nancy Haug

Date: May 29, 2013

**LAKWOOD SCHOOL DISTRICT**

\_\_\_\_\_  
 Signature

Superintendent  
 Title

Dennis Haddock  
 Printed Name

5/31/13  
 Date